

Parish of St Andrew's and St Peter's South Shoebury



APCM Reports 2019/20

Loving God and our Neighbours in South Shoebury

Annual Report 2019/20

Background

The Parochial Church Council (PCC) of the parish of South Shoebury has the responsibility of cooperating with the incumbent in promoting the whole mission of the church – pastoral, evangelistic, social and ecumenical. The council also has responsibility for the maintenance of the churches, the church halls in Church Road and Hinguar Street plus the 'Curate's House' in Wakering Road.

Membership

Members of the PCC are either ex officio, elected at the Annual Parochial Church meeting (APCM) or co-opted in accordance with the Church Representation Rules. The PCC is obliged to meet a minimum of four times each year but may meet more frequently. The current timetable for the PCC is to meet monthly.

The Standing Committee is required to exist by law. It may transact business between meetings subject to the directions given by the PCC.

ANNUAL PAROCHIAL CHURCH VESTRY MEETING

To be held in St Andrew's Church on Sunday 19th April 2020 at 11.30am

AGENDA

1. Prayer and welcome
2. Election of Churchwardens

ANNUAL PAROCHIAL CHURCH MEETING

To be held in St Andrew's Church on Sunday 19th April 2020 at 11.45am

AGENDA

Please notify the Chair of any AOB

1. Questions and comments on the reports submitted. (Please read these in advance).
2. Elections
 - a) Election of PCC members
 - b) Election of Deanery Synod Representatives
 - c) Appointment of Sidespeople
 - d) Appointment of Independent Examiner for the next APCM
 - e) Electoral Roll Report.
3. Any other business
4. Closing Prayers

SECRETARY'S REPORT

The PCC meetings are held monthly and alternate between St Andrew's in the summertime and St Peter's in the winter.

All meetings commence at 8.15pm and meeting dates up to November 2020 are as follows: -

Monday 27th April – St Andrew's
Tuesday 2nd June – St Andrew's
Wednesday 15th July – St Andrew's
No meeting in August
Thursday 10th September – St Andrew's
Monday 19th October – St Andrew's
Tuesday 24th November – St Peter's

There have been 6 PCC meetings between June 2019 and March 2020 (no meetings are held in August). Average attendance at these meetings for the past year has been 12 members.

Meeting Agendas are circulated approximately one week before each meeting, with Minutes being issued usually within seven days of the meeting. To reduce printing and postage costs, Agendas and Minutes are circulated electronically as far as possible, with printed copies made available to those members not on e-mail.

At each meeting, the Minutes of the previous meeting are confirmed as accurate or amendments made as required and then signed by the Rector. Actions previously agreed are reviewed during the meeting to update PCC Members and to ensure an accurate record is kept. Standing Agenda items every month are Finance and Building Matters, with other items added as necessary or appropriate throughout the year.

PCC Members for 2019/20:

Louise Williams (Chair), Sandra Baines, Keith Barham, Andy Clipsham, Dean Dollman, Mary Fane, Simon Goodall, Geraldine Hansford, Julie Hardy, Bob Hemmings, Jan Hemmings, Karen Hughes, Rachel Hughes, Maureen Pottinger, Geoffrey Price (Secretary), Janet Rose and Jeremy Shallis (Treasurer).

Our meetings have been both light hearted and enjoyable whilst maintaining a proper sense of responsibility for the upkeep of our churches and their halls as well as addressing matters of worship. We have been mindful also of our duty to parishioners and the wider public which comes with those responsibilities.

Sadly, this year we record the death of a much valued PCC member and Churchwarden Simon Goodall who passed away on 5th February. Simon last attended a PCC meeting on 25th November where he advised on the recently received Quinquennial Report on our churches. We will all miss him very much.

The PCC has complied with its duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults).

I would like to thank Louise and the members of the PCC for their advice and help during the year.

Geoffrey Price
PCC Secretary

ST PETER'S CHURCH & HALL: CHURCHWARDEN'S REPORT 2019/20

This is my last report as Churchwarden. I have enjoyed my last seven years. I worked with Simon for 4 years. He was my colleague and friend and he was a big part of our church family and his passing has touched us all. It has been a privilege to work with Louise and Simon and serve God in this way.

Morning Prayer

We have morning prayer every day of the week. All are welcome so why not come and join us? We meet on Monday, Tuesday, Thursday and Saturday at St Andrew's and on Friday at St Peter's. The times are 9-9.30am except Wednesday when we have 10am Holy Communion at St Andrews.

Kitchen Area

The kitchen is subject to Health & Hygiene regulations and all legal requirements are being adhered to.

General Maintenance

Last year we had our 5 year electrical test and all repairs were completed. The fire equipment was checked in January and was all in good order. The boilers and the Myson heaters have just had their yearly service.

Garden

Once again I would like to say a huge thank you to Karen and Alan for their continued hard work in the garden at St Peter's. We would not be able to keep it looking so lovely without their efforts. Also, for all the maintenance jobs they carry out for us including this year giving both the wooden benches in the garden a makeover - they now look like new! I thank them also for helping me over the last seven years, they have been amazing.

Hall Hire

The hall continues to be hired on a regular basis. Many thanks to Denise Askew for continuing to take care of the bookings for us.

Christmas Fair

This year the Christmas Fair was a joint effort, it proved very successful, was well attended and a very happy occasion. Thank you to everyone who contributed to this event because without you it would not have been possible. Thank you Father Christmas for making time in your busy schedule to entertain the children.

Ploughman's Lunch

The ploughman's lunch continues to be well attended. Many thanks to the team for their continued hard work to make this happen every month. If anyone feels this is something they could help with you would be most welcome. Please have a word with me or Janet.

Tea, Toast and Toddlers

Owing to the toddler group closing down on Fridays, tea and toast has now become a toddler group as well. We have toys for all ages, play dough, dolls, colouring, cars, singing, ride-on toys, puzzles and baby chairs. It is open to people of all ages for friendship and fellowship. We serve tea, coffee, and toast. We have 31 toddler families currently on our books and we average 28 adults and children each week. We do not charge for our refreshments but do place out a pot for donations. We are open at half term and Summer holidays and, weather permitting, we are able to use the garden when we have Messy Church join us.

Wednesday afternoon service

Wednesday afternoon service at St Peter's is at 2pm. If you find getting up in the morning for church is a bit much or can only manage a 30 minute service, how about joining us once a month? We sing familiar hymns, have some readings, prayers and short talks. Afterwards there is a chance to sit and chat over a cup of tea and cake.

Messy Church

Messy Church meets on the first Sunday of the month, we meet at St Peter's from 3pm until 4pm. It's for children of all ages and their carers. Commencing in April we will start promptly at 3 o'clock with worship and a story in church and then go back into the hall for craft and tea and cake. Thank you to all those who give up their time every month. We ask that you keep all the Children's activities in your prayers.

I would like to say thank you to all those who carry out the day to day jobs at both churches; cleaning, making tea, preparing food to name a few. Those who take a turn at reading and prayers and making up rotas. Thank you to Sandra and the team who man the laptop - all your efforts are much appreciated. If anyone would like to help out with any of these things please do have a word with me.

Finally, to our Rector Louise I would like to say thank you for your leadership, encouragement and support and for the dedication you bring to the Parish of South Shoebury spreading the good news and love of Jesus.

Mary Fane (Churchwarden)

THE CHILDREN'S SOCIETY

The total for this year's box collection is £505. This is an increase of £45 on last year's total and is much welcomed. With the continued advance of the cashless society it is to be hoped that the upward trend can be maintained next year. In addition, a sum of £50-60 from the 2019 Christingle collection has been acknowledged by the society.

I would like to thank all our supporters and those who helped me gather-in the boxes. Donations are welcome at any time and please contact me if you would like to join the box scheme.

Geoff Price

TUESDAYS AT TWO

Apart from the usual short breaks at Christmas, Easter and during the summer, we have met in St Andrew's Parlour every Tuesday for an afternoon of fun, friendship and refreshments. The meetings have been well attended although one or two members have been unwell at times this year. We have had three visiting speakers this year and we held our usual Christmas party. We marked Shrove Tuesday with pancakes, Easter with special cakes and started our summer break with end of term cakes! We like to keep track of our members (some of whom are over 90 years old and one regular attendee will be 100 in the autumn) and we liaise with Louise to maintain a level of pastoral care. Thanks to all who contribute to the refreshments and help with the washing up!

The group is open to all and new members are always welcome.

Geoff Price

PARISH BIRTHDAY CARDS

Unfortunately, due to Carol Akenkide's ill health she has been unable to carry on with this task. Our thanks to Carol for her work in this position.

If you have not received a card this year, it's probably because we don't know when it is. If you would like to receive one – let me know when it is (we don't need to know the year) and I will add you to the list.

Mike Bayliss

ELECTORAL ROLL

Having undertaken a full revision of the roll in 2018, and again in 2019, it has been unnecessary to make further full revision this year.

At the time of writing this report a change of ER Officer is in progress, so I will advise the final details at the annual meeting on 19th April. Our thanks to Brian Theedom for his work in this position.

Mike Bayliss - Electoral Roll Officer.

ST PETER'S CHURCH HALL

The hall continues to be well used by both regular groups and one off hires such as parties. Slimming World continues and has increased the days. Barbers continues but we lost Toddlers. Tuesday Tea and Toast added another "T" to the title to include Toddlers, along with parents of course. This is working very well and is attended with a varied flow of regulars and newbies. Silver Circle and Ploughman's Lunch continue as does Pilates, Scouts and the Youth Group. Shoebury Society and East Beach Residents continue but the Stamp Society were forced to close due to lack of members. We had a couple of attempts at Yoga for exercise but both failed due to different circumstances. We have just had a new class sign up for Ballet for toddlers. This is due to start in April.

Den Askew

ST ANDREW'S CHURCH HALL

The bookings for the hall have slightly increased, especially the weekends. During the week we have had a few changes; the Bowls Club have now retired - such a shame as they have been with us for many years and the Actorcrats never took off due to illness, but to replace them we have The Shoebury Dance Centre on a Wednesday and also the Ballet Class has extended to a Thursday.

Starlite Productions are still using the hall for their Christmas Panto and have booked for a VE Day Production if they can get the support, as we all know with the Corona Virus it's not going to be an easy year for anyone.

Sue Kelly
Hall Manager

SOUTHEND DEANERY SYNOD MEETINGS

These continue to be held 3 times a year at different churches within the deanery. At each meeting a report is provided by the Area Dean on any matter which either directly or indirectly affects churches in the Southend Deanery. For example, a complete report was provided by the Area Dean, Johnathan Collis, which listed all the Parishes in the Deanery with details of their Parish population, their monetary share of their quota together with their type of churchmanship. This report also included an overview of the area covered by the Deanery and a general view of the types of church building.

Many other subjects are reported upon, such as the General Synod, and speakers are invited to attend to give presentations on a variety of subjects, for example, at the November 2019 meeting we had a very interesting presentation from John Orchard of CMS (Church Missionary Society) and at the February 2020 meeting a talk was given by Mike Tiddy the Bradwell Youth Adviser.

In addition, it is always interesting to meet and hear from other Southend Deanery Synod members about their own Churches' triumphs or failures and to be aware of the progress of the C of E in Southend and the wider Diocese.

Keith Barham

ST ANDREW'S CHURCH AND HALL: CHURCHWARDEN'S REPORT 2019/20

This past year has been dominated by Simon's illness. Sadly, Simon died of cancer in February 2020. He had continued to offer exemplary service in spite of his own illness and the tragic death of his son.

In the time that Simon has been with us, he has brought us up to date with the website, social media and so many other aspects of our governance. He has overseen the redecoration of St Andrew's church and hall, encouraged us to be ambitious with the lighting and cleared out the vestry.

Simon brought great personal wisdom as well as experience from his career in education. He led worship and his Remembrance Day service at St Peter's in 2018 is still spoken of with appreciation.

He was a good friend to so many both at church and in the wider community. He served as Chair of Governors at Shoebury High and was a greatly valued member of SECAT.

We miss Simon and we give thanks to God for his ministry and service among us.

In the absence of a Warden I would like to thank all who help to care for the church, churchyard and hall in any way. Especially our thanks to Sue Kelly who runs the hall and Peter Kelly who keeps the churchyard looking wonderful. Do help them in any way you can: they both work so hard for our church and community. Sadly, we have had to lay off Richard our hall cleaner as hall bookings are now no more. When the hall reopens we will need to look after it ourselves and so will need people to help. Special mention also to Geoff Price, who quietly helps in so many ways.

Thank you to all who clean our church. It's important that we keep it looking good but also hygienic as we still have visitors in and out of the church.

Thank you to Margaret, Susan, Mary, Geoff, Debbie (and any I have left out) for all the flowers and decoration this past year...you go from strength to strength and your creativity lifts our hearts to God.

Thank you to those who ring the bell...we pray it won't be too long before we can call people again to corporate worship.

Recently Elsa Nathan has decorated the back room of the hall: it looks great. Thank you so much Elsa for giving your time in this way.

The various statutory checks have been made over the past year.

The Five yearly inspection (Quinquennial) of St Andrew's was completed in the summer.

There are a number of tasks which need to be addressed in the coming year. Please contact Bob Hemmings if you can offer you building expertise or just willingness to help.

The terrier and inventory of the church has been completed and the forms will be handed to the Archdeacon when required.

Louise Williams

Baby & Toddler Group

The group led by Pippa closed in the summer and we thank her so much for the time and care which she invested in the group. Pippa went back to work and we feared we would lose our provision for young families. Happily, it dawned on us that we could join it with Tea and Toast and so a great new combination has ensued. Well done to all those who have enabled the growth and development of Tea, Toast and Toddlers.

Pram Service

We continue to meet fortnightly at St Andrew's. Thursdays at 9.30am. We sit in the chancel and sing some songs, share in an interactive Bible story and say a prayer. This is followed by tea and biscuits in the church hall. When all the children attend we have 7 little ones...it's quite lively. Thank you to all the carers who bring the children and to Cynthia for her help.

Involvement with local schools

There have been considerable changes over the past year.

Sadly, the lunchtime Bible group at Richmond Avenue closed but we're happy to report that Bible and Craft at Hinguar is thriving as an after school club.

Louise continues to take regular assemblies in both Hinguar and Richmond Avenue Schools.

After 8 years as a school governor Louise concluded it was time to step down. Do continue to pray for other members of our churches who are school governors, teachers and teaching assistants.

At Christmas we were invited to share in a Residents' Association Carol Concert/Service with children from the local schools. This was held at Shoebury High. It was a lovely occasion and we anticipate attending again this year.

Local Care Homes

We continue to visit 4 local homes to provide short, informal services. Recently Joseph House on Elm Road and Delaware House have requested contact with us and we are doing what we can to respond to this.

We try to keep in regular contact with church members who are housebound or live in other care homes.

We are grateful to all who help with the services, those who visit and care for church members at home, or who take them Holy Communion.

John Puddick helped us with his piano accordion until his untimely death in January. The residents and staff at the homes miss him very much. He was so generous with his musical gift and it was always gratefully received.

Link Missionaries

Ann Marie Wilson does not enjoy good health yet continues to work for the eradication of FGM worldwide.

Geoff Baines. We continue to pray for Geoff and Cesia as they complete their theological studies and serve in challenging circumstances in Guatemala.

Bible Study

During the past year we have enjoyed watching DVDs on the subjects of St Paul and St Peter. These have been so interesting and provoked good discussion and study. We end each meeting with a short service of Night Prayer (Compline).

Confirmation

We were delighted that Don Enticknap was confirmed in 2019 and hold him in our prayers as he continues to follow Christ. The Confirmation Service was at St Thomas, Bradwell.

Lent Groups

This year, as part of her training to be a Licensed Lay Minister, Sandra Baines has been helping us to reflect on our responsibility as Christians, towards the world around us. It had been going very well but, sadly, the corona virus has caused the cancellation of the remainder of the course.

Course in Christian Studies

Congratulations to Mary, Sandra and Pat for completing the Course in Christian Studies. They received their certificates at Chelmsford Cathedral in July 2019. We are very proud of you!

General Synod

Somewhat against my better judgement I was persuaded to stand in a by-election to General Synod! I was narrowly elected and attended for the first time in February 2020. It was a very interesting experience with a wide range of issues being considered: young people in church; the response of the churches to the Windrush Generation; how Cathedrals are run; how elections to Deanery Synod should be conducted etc. Not sure it's my natural territory...if the Synod meets in July it will be in York. I will then need to decide whether or not to stand again!

Reverend Canon Louise Williams

PARISH MAGAZINE

The Parish Magazine continues to be a very successful publication, it receives many favourable comments, is good value and is eagerly awaited by its readership. This is due in no small part to all the hard work and innovation put into it by our late editor Simon Goodall. Under his editorship we moved into colour, printed our own copies and kept down costs considerably. The covers were eye-catching and I'm sure made us the envy of other parishes! We will all miss Simon's computer skills which were second to none.

Towards the end of Simon's illness, Louise took over production of the magazine for which we thank her, but I'm pleased to announce that Geraldine has kindly agreed to take over as editor.

Geoff Price – Magazine Distributor

ST ANDREW'S AND ST PETER'S CHOIR

This group is open to anyone who has a joy of singing. We continue to meet weekly on a Monday evening. In the Autumn we prepared a song for the Harvest Festival service and then songs for the Service of Light and the Carols by Candlelight services. We are currently preparing songs for the Easter services. All the members love to sing together, and we often just sing through some favourite hymns if there is time at the end of a rehearsal.

Thanks to Andy for providing us with the musical accompaniment for our singing and to the hard work and commitment of all involved.

Sandra Baines

YOUTH GROUPS IN OUR CHURCHES

During the past year we have revamped the provision we offer for our young people.

Pathfinders: We decided to take a short break from our Pathfinders group as our numbers dropped when those children who had been coming became old enough to attend the Connect group instead. After a term without Pathfinders we relaunched as **Kids Club**. We created a group on social media to publicise our new group and shared information about it in local primary schools. Our new group welcomes a small number of primary school aged children. We started with 2 children, who now regularly attend and have had up to 4. We are hoping to encourage more children to come along and join us in the future. We continue to offer a selection of craft, baking and play

Connect: Our Connect group has also restarted as **Youth Group**. On average we have 6 young people attending regularly. For this group of children aged 10 and over we offer a variety of activities such as discussion, drama, sport, craft and baking. We have found that the young people often raise questions about aspects of their daily life, their faith and the faith of others, which we are able to openly discuss together.

Connect is run on a rota by the following team of adults: Louise, Debbie, Sandra, John and Chris.

Debbie Oakley

SUNDAY SCHOOL

We continue to offer Sunday School, during the morning service, at St Andrew's Church. The team of helpers over the year has consisted of Caroline, Debbie (ably assisted by Tilly and Ruby), Sandra, Geraldine (for the first part of the year) and Hannah (who has joined us more recently). We meet each Sunday, except for the first Sunday in the month – our family service. Overall, we have welcomed 12 children to our group. However, they haven't yet all been there on the same day!

Each session consists of a story (linked as far as possible to the lectionary readings of the day), a craft or colouring activity and some singing. The children love to share their work with Louise and the congregation on their return to church during the last part of the service.

Many thanks to everyone who has contributed to keeping our Sunday School going.

Sandra Baines

LICENCED LAY MINISTRY (LLM)

This time last year I wrote about the Course in Christian Studies, which I was near to completing, and said that I was looking into different ways to continue my studies. I attended the Diocesan Vocations Day, and after much prayer I applied for selection to be a Licensed Lay Minister (or Lay Reader, as they were called in the past).

Having attended the discernment day and been offered a place, I attended an induction day at St Mellitus College in London. This induction day was for students from various centres around the UK and there were hundreds of people there. It was initially quite bewildering, but the worship was amazing. I also got to meet the other ten members of my Formation Group who are also on the three-year LLM training course.

Thursday night is college night at Chelmsford Cathedral. The pattern of our evenings is to meet between 5.00 and 5.30 to use the library or attend Study Skills sessions. 6.15 is mealtime cooked by the amazing Mark and his team. 7.00 worship in the Cathedral and 7.30-9.15 lectures. The evening finishes with compline in the Cathedral, for those who are able to stay.

So far, our lectures have covered topics such as: Foundations for Theology and Reflective Practice; Introduction to the Bible; and (during Saturday workshops) Exploring Education for a Learning Church.

There is a varying amount of preparation reading to get through each week and to date I have completed two assignments each of 2,500 words, with another due at the end of April.

The whole experience has been simultaneously daunting, overwhelming and absolutely amazing. I have had to be meticulous about planning ahead, so I can fit in enough preparation and study time. However, it has also given me more confidence in the things I do for the church and in speaking to others about my faith.

Sandra Baines

FINANCIAL REPORT

Parish of St Andrew with St Peter, South Shoebury
Financial Statement for year ending 31 Dec 2019
Summary of Assets & Liabilities

	31-Dec-2019	31-Dec-2018
Assets		
Cash Accounts		
Royal Bank of Scotland current account	506.94	546.60
Royal Bank of Scotland deposit account	2,229.77	2,225.16
Barclays Bank current account	52,937.19	28,125.38
CDBF deposit account	65,000.00	65,000.00
Total Bank Current & Deposit Accounts	120,673.90	95,897.14
Other Cash Assets		
Income received but not cleared	0.00	1,930.39
Total Assets	120,673.90	97,827.53
Liabilities		
Cheques issued but not presented	(2,382.00)	(2,522.99)
Pre-payments received		
Total Liabilities	(2,382.00)	(2,522.99)
Net Cash Assets	118,291.90	95,304.54
Assets retained for the Church's use:		
Parish House, 56 Waking Ave, Freehold purchase price 1985	40,000.00	40,000.00

Reserves Policy

Based on the March 2019 CPI (1.8%) and RPI (2.4%) indices, published by the Office for National Statistics, the Working Capital requirement increased from £14,700 to £14,965 and the Capital Reserves requirement rose from £129,747 to £132,861. This led to a reserve threshold of £147,824. This threshold has not been exceeded.

Notes

- 1 The financial statement of the PCC has been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.
- 2 The following assets are recognised but not necessarily valued in the Statement of Assets & Liabilities: Moveable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for their disposal.
- 3 The expenses paid to clergy may include a small imaterial proportion which relates to their function as PCC members. No other payments relating to their function as PCC members were made to other PCC members.

PARISH OF SOUTH SHOEBURY

STATEMENT OF GENERAL ACCOUNT 2019

As at **31-Dec-19**

INCOME	St. A	St. P		Total
Tax Efficient Giving			23,989.52	
Tax refund on Tax Efficient Giving			7,622.31	
Planned Weekly Giving (non-tax efficient)				
Other Collections			14,598.43	
Sunday Giving				46,210.26
Sales, events etc.			3,396.00	
Discretionary gifts & donations received			3,210.70	
Fees			8,635.00	
Interest received			479.02	
Income from the halls	15,673.75	8,293.10	23,966.85	
Youth group				
Sundries			627.30	
Other Income				40,314.87
TOTAL INCOME				86,525.13

EXPENDITURE	St. A	St. P		
Ministry				1,067.57
Heat, light & insurance	4,819.67	1,558.57	6,378.24	
Other costs	437.53	14.10	451.63	
Youth group			11.35	
Upkeep of services			934.63	
Churches & Services				7,775.85
Halls	4,324.18	8,361.85	12,686.03	
Transfer to Missionary Grant Account			4,621.03	
Transfer to Churchyard			3,808.00	
Parish Share			47,287.32	
Donations made			175.00	
Sundry expenses			830.86	
Other expenses				69,408.24
TOTAL EXPENDITURE				78,251.66

SURPLUS ON GENERAL ACCOUNT FOR 2019 TO DATE

8,273.47

SUMMARY OF ACCOUNTS	31-Dec-18	Inward	Outward	31-Dec-19
General Account	68,346.27	86,525.13	(78,251.66)	76,619.74
Magazine/Printing	1,253.47	1,058.80	(705.08)	1,607.19
Churchyard	45.70	4,130.50	(3,955.49)	220.71
Missionary Grant Account	3,324.34	4,621.03	(500.00)	7,445.37
Restoration: St. Andrew	63.97	152.98	(196.95)	20.00
Restoration: St. Peter	282.57	100.00		382.57
Restoration: Joint	379.52		(379.52)	0.00
Parish House	21,611.14	10,723.00	(335.80)	31,998.34
Inter-account transfers		8,429.03	(8,429.03)	
Totals (excl. Transfers & Directed Giving)	95,306.98	98,882.41	(75,895.47)	118,293.92
<i>Directed Giving</i>	<i>0.56</i>	<i>146.42</i>	<i>(146.00)</i>	<i>0.98</i>

Parish of St Andrew with St Peter, South Shoebury
Financial Statement for year ending 31 Dec 2019
Summary of Accounts

	31-Dec-2018	Inward	Outward	31-Dec-2019
General Account	£88,346.27	£88,525.13	(£76,251.66)	£76,619.74
Magazines/Printing	£1,253.47	£1,058.80	(£705.08)	£1,607.19
Churchyard	£45.70	£4,130.50	(£3,955.48)	£220.71
Missionary Grant Account	£3,324.34	£4,621.03	(£500.00)	£7,445.37
Restoration: St. Andrew	£63.97	£152.98	(£196.95)	£20.00
Restoration: St. Peter	£282.57	£100.00		£382.57
Restoration: Joint	£379.52		(£379.52)	
Parish House	£21,611.14	£10,723.00	(£335.80)	£31,998.34
<i>Internal transfers included above</i>		£8,429.03	(£8,429.03)	
Total account balances	£95,306.98	£98,882.41	(£75,895.47)	£118,293.92
Directed Giving (non-discretionary)	£0.56	£146.42	(£146.00)	£0.98
Total balances (incl non-discretionary funds)	£95,307.54	£99,028.83	(£76,041.47)	£118,294.90
TOTAL BALANCE IS REPRESENTED BY:				
<i>Balances & investments</i>				
Royal Bank of Scotland Current Account	£546.60			£506.94
Royal Bank of Scotland High Interest Account	£2,225.16			£2,229.77
Barclays Current Account	£28,125.38			£52,937.19
Central Diocesan Board of Finance Deposit	£65,000.00			£65,000.00
Cash in hand	£3.00			£3.00
Credits to current accounts not processed at 31-Dec	£1,930.39			
Cheques issued but not presented at 31-Dec	(£2,522.89)			(£2,382.00)
Pre-payments received				
Total cash & investments	£95,307.54			£118,294.90

PARISH OF ST. ANDREW WITH ST. PETER, SOUTH SHOEBOURY

GENERAL ACCOUNT SUMMARY 2019

St. A	St. P	Total 2018	GENERAL ACCOUNT - INCOME	St. A	St. P	Total 2019	Change
			Tax efficient giving (Gift Aided)			£23,989.52	+14%
		£21,075.63	Tax refund on tax efficient giving			£7,622.31	-3%
		£11,019.86	Other collections			£14,596.43	-2%
		£14,871.00	Sunday Giving			£46,210.26	-2%
		£46,956.49	Sales, events etc.			£3,396.00	+13%
		£3,015.39	Discretionary gifts & donations received			£3,210.70	+19%
		£2,707.68	Fees			£8,635.00	-15%
		£10,172.00	Interest received			£479.02	-26%
		£647.85	Income from the halls	£15,673.75	£8,293.10	£23,966.85	+39%
£13,393.70	£3,876.20	£17,269.90	Youth group			£627.30	+63%
		£385.00	Sundries			£40,314.87	+18%
		£34,197.82	Other Income			£86,525.13	+7%
		£81,164.31	TOTAL INCOME				
St. A	St. P	GENERAL ACCOUNT - EXPENDITURE	St. A	St. P	Change		
		Ministry					
		£1,187.83			£1,067.57	-10%	
£5,395.53	£1,589.62	Heat, light & insurance	£4,819.67	£1,558.57	£6,378.24	-8%	
£2,078.81	£536.08	Other costs	£437.53	£14.10	£451.63	-80%	
		£17.00	Youth group		£1.35		
		£485.07	Upkeep of services		£934.63	+93%	
		£10,112.11	Churches & Services		£7,775.85	-23%	
£7,439.95	£6,266.35	Halls	£4,324.18	£8,361.85	£12,686.03	-7%	
		£4,696.65	Transfer to Missionary Grant Account		£4,621.03	-2%	
		£1,463.00	Transfer to Churchyard		£3,908.00	+160%	
		£44,832.12	Parish Share		£47,287.32	+5%	
		£190.00	Discretionary donations		£175.00	-8%	
		£3,492.68	Sundry expenses		£830.86	-76%	
		£68,380.75	Other expenses		£69,408.24	+2%	
		£79,680.69	TOTAL EXPENDITURE		£78,251.66	-2%	
2018 SURPLUS	£1,483.62	GENERAL ACCOUNT	2019 SURPLUS	£8,273.47			

Independent examiner's report to the PCC of St Andrew with St Peter, South Shoebury

I report on the accounts of the PCC for the year ended 31 December 2019, to which this report is attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to

- Examine the accounts under section 145 of the 2011 Act;
- Follow procedures laid down in the general directions given by the Charity Commissioners section 145(5)(b) of the 2011 Act; and
- State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with s.130 of the 2011 Act; or
 - to prepare accounts, which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)


Mr Richard Wayman

31 Cliveden Road, Thorpe Bay

Date: 18/04/2020.

**Minutes of the Annual Parochial Church Meeting
held on Sunday 28th April 2019 in St Andrew's Church**

24 members of the Electoral Roll were present

VESTRY MEETING:

1. Prayer and Welcome

Louise welcomed everyone to the meeting, opened with a prayer at 11.20am and outlined the programme for the APCM.

2. Election of Churchwardens

Louise formally thanked Mary Fane and Simon Goodall for their work as Churchwardens over the past year; they had both agreed to stand again and were duly elected, unopposed.

Simon advised that this is the last year that Mary will be our churchwarden, it being her 7th year in office. He pointed out also that he himself was now in his 5th term of office and we will need to address a replacement for him in 2 years' time.

This concluded the Vestry Meeting.

ANNUAL PAROCHIAL CHURCH MEETING:

The meeting commenced at 11.30am with apologies from:

Ted Lester
Carole & Mike Bayliss
Jeremy Shallis
Pat Campling
John Puddick
Jean Childs
Brian & Jennifer Whymark
Maureen Pottinger
Janet Rose
Janet Hemmings

1. Questions and comments on the reports submitted

The reports had been available for approx. 2 weeks before the meeting both via e-mail and in hard copy. There were no specific questions on any of the reports submitted, hence all were accepted and Louise thanked all contributors.

There being no matters arising, the minutes from the 2018 APCM were approved unanimously.

a) Treasurer's Address

Jeremy was unable to attend the meeting due to commitments at a family wedding. He did however provide the following report which was read out by the PCC Secretary:

"We ended the year with just over £95,000 across all of our accounts. That's only £400 less than we had at the start of the year. In the current climate, that's quite a positive outcome.

The General Account Summary, on page 19 of the APCM reports, shows how our income and expenditure in 2018 compared with 2017. Both income and expenditure reduced in 2018. The reduction in expenditure is good news, as long as we can keep it from rising again. The reduction in income was mainly because we received no legacies in 2018. These are not something on which we can rely. Sunday giving was up by 3%, taking into account the tax reclaims, so there is hope that we are keeping our heads above water.

We had a few bills during the year that were out of the ordinary. These were £5,148 for St. Andrew's Stained Glass in March, £1,422 for Hall Tables in July, £1,361 for the final 5% payment for St Andrew's Redecoration in August and £750 for St Andrew's Vestry redecoration in October. Of the other bills, by far and away the most significant is our Parish Share that we send monthly to Chelmsford Diocese. This was £44,832 in 2018 but will rise in 2019 to £47,287, an increase of £2,455 over the year, or £205 each month.

Over the course of 2018, we made Missionary Grant donations totalling just over £7,500. We gave £405.15 toward aid in Guatemala following the earthquake, and £1,000 to Indonesia after the tsunami. We also gave gifts totalling £6,200 that were split between Samaritan's Purse, The Children's Society, Church Mission Society, Essex Clergy Charity, Mission Aviation Fellowship, UNICEF and Latin Link.

Richard Wayman, our independent examiner, examined the accounts and saw fit to sign them off. You will see his statement on page 20 of the APCM reports. Richard did find two errors in the accounts. The first was that when Jeremy submitted our collections to the Bishop's Lent Appeal, he overpaid by £20. The other was that in August, he recorded all income and expenditure against the Royal Bank of Scotland account, instead of Barclays. This was a clerical error and had no effect on the financial position. He hopes you will forgive him for giving the Bishop the extra £20.

Looking forward to 2019, Jeremy believes we will see much increased pressure on our finances. Our single largest bill is our Parish Share and it has increased by 5.5% for 2019. This is the biggest rise he can recall seeing. Energy prices continue to rise, year on year, as do waste disposal prices. Insurance prices are going up too. We also use a number of commercial services to do things that once would have been done by volunteers within the congregation or the community. Some years ago, we engaged a lettings agent to manage the Parish House, at a cost of £1,000 per year. The church halls are now cleaned professionally, at a cost of £3,120 per year. Other suppliers such as tree maintenance, heating & electrical services and building structure services are all responding to increases in their own costs by putting up their charges. The challenge for us all in 2019 will be to try to increase our income, that is our giving, to match the general rise in costs. If we don't achieve that then the overall £400 deficit in 2018 will become a much larger deficit in 2019.

That's the doom and gloom, for which parish treasurers are infamous. The other side of the coin is that we have risen to the occasion in previous years, and Jeremy has no doubt that we will do so again. If you have any questions, about the accounts, please let me know. Thank you."

There were no questions specific to Jeremy's report or the published accounts hence they were approved unanimously by the meeting. Louise proposed a vote of thanks to Jeremy for all his hard work on the finances.

In answer to a general question from the floor, Louise advised that there were 380 parishes in the diocese and parish share is paid by most parishes according to their means; wealthy parishes pay more than is asked but others can't make it. Some 21 parishes had not paid this time round – some cannot but others just will not pay!

b) Rector's Address

Louise gave thanks for all that is done in the parish and urged us "to keep looking outwards". She noted a few outstanding highlights of her year – confirmation and pram services, a choir that is maintaining its singing and a service with the mayor with a seaside theme to name but a few. Things in the pipeline include a planned trip to London.

The Course in Christian Studies is nearing completion.

We have been added to the Training Incumbents list for 2020 so we may get offered a curate.

Louise has stood for General Synod and has been elected (18 month term).

A lot of good things have happened during the year but we must "keep on looking outwards".

2. Elections

a. Deanery Synod Representatives

Three representatives were duly elected back in 2017 to serve for 3 years:

Sandra Baines, Keith Barham and Maureen Pottinger.

b. Election of PCC Members

Nominations for three new PCC members were received as follows:

Julie Hardy - nominated by Karen Hughes, seconded by Andy Clipsham.

Janet Hemmings - nominated by Tony Blythe, seconded by Keith Barham.

Bob Hemmings - nominated by Tony Blythe, seconded by Keith Barham.

All three were duly elected alongside the following returning Members of the PCC:

Dean Dollman, Geraldine Hansford, Karen Hughes, Rachel Hughes, Geoffrey Price, Janet Rose and Jeremy Shallis.

Ex-officio Members are Louise Williams and Andy Clipsham, together with Sandra Baines, Keith Barham and Maureen Pottinger (Deanery Synod Representatives), Mary Fane and Simon Goodall (Churchwardens).

c. Appointment of Sidespeople

The following Sidespeople were appointed:

St Andrews: Jeremy Shallis, Simon Goodall, Malcolm Bridgeman, Diane Bridgeman, Keith Barham, Ted Lester, Heather Bush, Vic Andrews, Carol Akenkide, Geoffrey Price, Margaret Mundy, Carole Bayliss, Mike Bayliss, Pat Campling, Denise Askew and Brian Theedom.

St Peter's: Nick Oliver, Janet Rose, Doreen Penlington, Gill Grout, Karen Hughes and Mary Fane.

d. Appointment of Independent Examiner for the next APCM

Mr Richard Wayman was re-appointed as the Independent Examiner. Jeremy Shallis was asked to convey the thanks and gratitude of the PCC to Mr Wayman for his hard work.

e. Electoral Roll Report

Brian Theedom reported that a new electoral roll had been prepared; the total on the roll is now 135. This up from 120 last year.

3. Any Other Business

None

4. Closing Prayer

There being no other business, the meeting ended in prayer and was closed at 11.55am.

PCC ELECTIONS 2019

Following the conclusion of the APCM, a brief meeting was held with all the PCC members who had been present at the APCM.

PCC members were elected as below:

Secretary – Geoffrey Price

Treasurer – Jeremy Shallis

Lay Chair – Andy Clipsham

Standing Committee – Louise Williams, Geoffrey Price, Jeremy Shallis, Andy Clipsham, Mary Fane & Simon Goodall.

(N.B. Those not present had signified previously their willingness to stand)