

Parish of St Andrew's and St Peter's, South Shoebury

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South Shoebury



APCM Reports 2016/17

Loving God and our Neighbours
in South Shoebury

Parish of St Andrew's and St Peter's, South Shoebury

Annual Report 2016/17

Background

The Parochial Church Council (PCC) of the parish of South Shoebury has the responsibility of cooperating with the incumbent in promoting the whole mission of the church – pastoral, evangelistic, social and ecumenical. The council also has responsibility for the maintenance of the churches and the church halls in Church Road and Hinguar Street and also the 'Curate's House' in Wakering Road.

Membership

Members of the PCC are either ex officio, elected at the Annual Parochial Church meeting (APCM) or co-opted in accordance with the Church Representation Rules. The PCC is obliged to meet a minimum of four times each year, but may meet more frequently. The current timetable for the PCC is to meet monthly.

The Standing Committee is required to exist by law. It may transact business between meetings subject to the directions given by the PCC.

Parish of St Andrew's and St Peter's, South Shoebury

ANNUAL PAROCHIAL CHURCH VESTRY MEETING

To be held in St Andrew's Church Hall on Sunday 30th April 2017 at 11.30am

AGENDA

1. Prayer and welcome
2. Election of Church Wardens

ANNUAL PAROCHIAL CHURCH MEETING

To be held in St Andrew's Church Hall on Sunday 30th April 2017 at 11.45am

AGENDA

1. Questions and comments on the reports submitted. (Please read these in advance).
2. Elections
 - a) Deanery Synod representatives
 - b) Election of PCC members
 - c) Appointment of Sidespeople
 - d) Appointment of Independent Examiner for the next ACPM
 - e) Electoral Roll Report
3. Church Representation Rules state that PCC members serve for 3 years and then step down. For many years we have agreed, in this parish, that we will ask PCC members to serve for one year at a time. We are free to do this but we need to confirm this practice at this meeting approximately every 6 years. Are you happy for us to continue?
4. Any other business
5. Rector's address
6. Closing Prayers

Parish of St Andrew's and St Peter's, South Shoebury

SECRETARY'S REPORT

The PCC meetings are held monthly and alternate between at St Andrew's and St Peter's.

All meetings commence at 8.15pm and meeting dates to November 2017 are as follows:-

Monday 8th May – St Peter's
Tuesday 13th June – St Andrew's
Wednesday 19th July – St Peter's
No meeting in August
Thursday 7th September – St Andrew's
Monday 16th October – St Peter's
Tuesday 28th November – St Andrew's

There have been 9 PCC meetings between May 2016 and March 2017 (no meetings are held in August) and, by agreement of the PCC, the October 2016 meeting was cancelled. Unfortunately, due to inclement weather, not enough members were able to attend the January 2017 meeting to form a quorum, hence only informal discussions took place, but these were minuted for reference purposes. Average attendance at the remaining 8 meetings for the past year has been 11 members.

Meeting Agendas are circulated approximately one week before each meeting, with Minutes being issued usually within seven days of the meeting. To reduce printing and postage costs, Agendas and Minutes are circulated electronically as far as possible with printed copies made available to those members not on e-mail.

At each meeting the Minutes of the previous meeting are confirmed as accurate or amendments made as required and then signed by the Rector. Actions previously agreed are reviewed during the course of the meeting to update PCC Members and to ensure an accurate record is kept. Standing Agenda items every month are Finance and Building Matters, with other items added as necessary or appropriate throughout the year.

PCC Members for 2016/17:

Louise Williams (Chair), Sandra Baines, Keith Barham, Connie Brown, Heather Bush, Andy Clipsham, Mary Fane, Simon Goodall, Geraldine Hansford, Amy Hughes, Karen Hughes, Ted Lester, Maureen Pottinger, Janet Rose, Jeremy Shallis (Treasurer) and Brian Slater.

In September, we sent thanks and best wishes to Amy Hughes as she resigned from the PCC to take-up vocational training.

Unfortunately, Connie Brown has been unable to attend any meetings due to failing health. As many will know, Connie has served on the PCC and Deanery Synod for some time and we extend our grateful thanks to her for very many years of service to the parish; we wish her well in her new life in a care home.

We must also bid farewell to Brian and June Slater who are moving to Somerset. We thank Brian for his work as Treasurer, Gift Aid Secretary and member of PCC over many years.

This is my first year as PCC Secretary and I would like to thank Louise and the members of the PCC for their advice and help in making this a very enjoyable year for me.

Geoff Price
PCC Secretary

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ST ANDREW'S CHURCH AND HALL: CHURCH WARDEN'S REPORT 2016/17

Another year has gone by, my second as Church Warden and although the second year has brought familiarity with some of the seasonal jobs that need doing it has also presented some challenges.

Building

The building continues to be the major source concern for both wardens. The obvious things such as checking the numbers of hymn books; treating what little woodworm is left; organising the cleaning rota; testing the lightning conductor; servicing the photocopier, have all been tackled. The interior redecoration however, seems to be an always on-going feature this year. We have come up with a specification and together with the Church Architect put out to Tender and contracted Bakers of Danbury to do the work. At the same time as the redecoration we are taking the opportunity to remove a small amount of asbestos which was found in the building following a survey and to renew the light fittings with energy efficient LED lights which will have dimmer switches to make them controllable.

The weather vane was damaged during the spring storms and was taken down for a few months whilst a repair was effected. Grateful thanks go to Colin Bateman for his help with this.

We have had successful Remembrance Services, Healing Services, Memorial Services, Harvest celebrations, Advent Service of Light, not to mention candlelit Carol Services and Christmas services, Mothering Sunday and Easter services too. The number of occasional offices, Baptisms, Weddings and Funerals, continues to keep both Wardens busy particularly at weekends!

I must record my thanks to the people who keep the church clean. The rota is always looking for new people, so if you have an hour to spare once a month please do get in touch. Grateful thanks also go to Margaret Preece for her wonderful flower arrangements which we all appreciate and value the contribution they make to our church.

Church Life

We have various important jobs that need doing because the people who do them at present are for various reasons giving up. A Church Hall Administrator to manage the bookings and take the fees is top of our list. We also need a Gift Aid Secretary, someone who is computer literate and knows a thing or two about dealing with the Inland Revenue. If you think you could fit the bill of either of these posts please do make contact.

Churchyard

Without our volunteer gardeners our churchyard would not be as beautiful as it is, so let me start by offering my thanks to all who help, especially with the mowing, and especially Peter Kelly for his sterling efforts. The large horse chestnut tree was pruned this year in accordance with our 5 year schedule. The Commonwealth War Graves Commission continue to keep the ground surrounding the main groups of war graves clean and tidy and they have replaced some of the headstones during the year.

We are always on the lookout for volunteers to help with maintaining the churchyard, so if you can spare a few hours, particularly during the summer months please do make contact.

Parish of St Andrew's and St Peter's, South Shoebury

St Andrew's Hall

Two sets of major works have been undertaken on the Hall this past year which have revitalised its appearance and made it even more useful for our parish and community. Firstly, during August the floor was replaced. The old chipboard under the vinyl covering had blown and was in need of replacement. When this was taken up a decision was made not to replace it but to have a concrete floor instead which will last for many years to come. This unfortunately made the works overrun as it took a while to dry out. However, the finished floor is extremely good. Secondly, during January, the Hall was professionally decorated to a high standard. Together with the new curtains, which were donated, the overall effect is much brighter and cleaner.

The Hall continues to receive regular bookings including some new weekly bookings as well as responding to children's parties, cat shows and many other groups. It continues to be a valuable resource for the Parish and the local community.

South Shoebury Summer Fair

This year together with the St Peter's congregation we had a Summer Fair with a seaside theme in the Church Hall. The marquee at the front, the wonderful afternoon teas, the children's games, the different stalls all contributed to a wonderful afternoon of entertainment. Whilst financially it did not raise more money than previous years it was a great community spirited success.

Simon Goodall (Churchwarden)

ST PETER'S CHURCH & HALL: CHURCH WARDEN'S REPORT 2016/17

Morning prayer

We have morning prayer every day of the week in the parish. All welcome, why not come and join us - we meet on a Monday, Tuesday, Thursday and Saturday at St Andrew's and Wednesday and Friday at St Peter's. The times are 9-9.30am except Wednesday which is 2-2.30pm.

Kitchen Area

The kitchen is subject to Health & Hygiene regulations and all legal requirements are being adhered to.

General Maintenance

The fire equipment was checked and necessary works were carried out and or replaced. Both boilers have had their annual service and no work was required.

Church Hall Lighting

The existing old fluorescent fittings were removed and replaced with LED 600x600mm lay in modular fittings.

It was suggested by the fire inspector that we also had escape lights over the fire exits at the same time. The work was carried out by GP Mason.

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Projector

We received the faculty to have installed the new screen and the projector in a cradle hanging from the ceiling. It now enables us to have the laptop at the back of the church.

Garden

Once again, I would like to say a big thank you to Karen and Alan for all their continued hard work in the garden at St Peter's. We would not be able to keep it looking so lovely without their efforts. Also, for all the maintenance jobs they carry out for us. Our thanks also go to John Rose for cutting the hedge.

Hall Hire

The hall continues to be hired on a regular basis. Many thanks to Janet Rose for continuing to take care of the bookings for us.

The Parish Christmas Fair

This event proved very successful and our first joint one as a parish. It was very well attended and a very happy occasion. Thank you to everyone who contributes to these events because without you it would not be possible. A very special thank you to Father Christmas who made time in his busy schedule to attend and entertain the children.

Ploughman's Lunch

The ploughmans' lunches continue to be well attended. Many thanks to the team for their continued hard work to make this happen every month. If anyone feels they have any time to spare and would like to help out once a month please have a word with Janet or myself.

Afternoon Coffee

We meet in the hall at 2 o'clock, we start with prayer until 2-30. We then have coffee and scones and an informal chat. All welcome.

Parish Summer Fair

Is to be held on the 1st July in St Andrew's, it's a joint venture so let's all get involved. The next meeting is on Tuesday 16th May at St Peter's 8pm.

I would like to say a big thank you to all those who carry out the day to day jobs at both churches; cleaning, making tea, preparing food to name a few. Those who take a turn reading and saying prayers, making up rotas, all your efforts are very much appreciated. If anyone would like to help out with any of these things then please have a word with me.

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Lent Talks

Thank you, Louise for organising these, we have had different speakers each week, each with a different topic which has given us all a lot to think about. It's also been a time of sharing with our fellow Christians from other churches.

Finally, I would like to say to our Rector Louise thank you for your leadership, encouragement, support and dedication you bring to the parish of South Shoebury, spreading the good news and the love of Jesus.

Mary Fane (Churchwarden)

Website Report

The website continues to be a source of outreach for the parish as well as providing useful information for our own parishioners. We have introduced a section on the history of St Andrew's church and regularly change the main links to coincide with what is new or about to happen in the parish. The major festivals of Christmas and Easter always attract new visitors to the website but frequent searches include Toddler groups, hall hire as well as St Andrew's church. The visitor numbers average at about 1200 per month with visitors generally looking at 3 or 4 pages before moving on.

Our Facebook and Twitter accounts continue to draw in people. Regular postings of Parish happenings, regular Sunday services and special events have all kept interest alive in what is happening in our Parish. The nature of these social media mean that our little corner of Shoeburyness gets a much wider audience across the local area, the Diocese and even further afield!

Simon Goodall

Electoral Roll

Maureen Pottinger is our Electoral Roll Officer and we thank her for her work in looking after the Roll for another year. Statutory notification requirements which are time constrained are currently in process before the Roll can be finalised, consequently Maureen will give her report at the APCM.

Geoff Price (PCC Secretary)

THE CHILDREN'S SOCIETY

The total for this year's box collection is £661-46 however, a late anonymous donation has now taken that total to £703-01. This is an increase on last year's total and is an excellent result. In addition, a sum of £67-76 from the 2016 Christingle collection has been paid to the society which has extended its grateful thanks for our support.

I would like to thank all our supporters and those who helped me gather-in the boxes. Donations are welcome at any time and please contact me if you would like to join the box scheme.

Geoff Price

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TUESDAYS AT TWO

Apart from short breaks at Christmas, Easter and during the summer, we have met in the Parish Parlour every Tuesday for an afternoon of friendship and refreshments. The meetings have been well attended although one or two members have been unwell at times this year. We like to keep track of our members (some of whom are over 90 years old) and we liaise with Louise to maintain a level of pastoral care. Thanks to all who contribute to the refreshments and help with the washing up!

The group is open to all and new members are always welcome.

Geoff Price

ST ANDREWS CHURCH HALL

So, another year has passed so quickly, our hall is a hub of exciting new clubs, this year we welcomed carpet bowls, play group and Pilates. We also have a beautiful new floor and completely decorated, which looks very smart, we look forward to the coming year and hope to welcome new clubs At St Andrews church hall.

Southend Synod

Deanery synod was attended by Keith Barham, Heather Bush and Rev Louise Williams who are our representatives for St Andrews. We discuss various topics on the life of the Deanery and matters which need debating. On the whole, these sessions are well attended and we look forward to the coming year.

Heather Bush

ST PETER'S HALL

Our hall is in use every morning, occupied by the Play Group (Little Buffaloes) and most evenings are booked with Zumba and Pilates classes, Beavers, Cubs and Scouts and the youth club Connect. Afternoons are booked with Pathfinders, Rainbows and Toddler Group and, once a month, the offshoot of the W.I. (i.e. Silver Circle) hold their meetings. Party bookings for Saturdays remain a further source of regular income. The Shoebury Society also hire the hall once a month during the winter period and have kindly donated a fold-away film screen in the hall, not only for their own use but for general use. Our thanks to them for fitting up the same.

Thanks to our Churchwarden Mary Fane for dealing with the overseeing of the fabric of the hall, i.e. servicing of the Boilers, Fire Certificates and many other items that need attention. Thanks also to all those who keep the hall clean and tidy for the use of all hall users.

Janet Rose

Baby & Toddler Group

We are most grateful to Pippa for leading our Toddler Group which now meets on Fridays from 1.30-3.30pm.

Help is always welcome so do have a word if you can make tea, clear up or just sit and chat to the carers and parents who attend with their children.

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School Clubs

We have continued to hold lunchtime Bible Clubs in Hinguar and Richmond Avenue Schools each week. Up to 20 children have attended from each school over the past year. We have a Bible story and then some craft or a word search or colouring activity to reinforce what the children have learnt. Vicky Baker from the Baptist Church shares in the leadership and planning of this very worthwhile activity. We are grateful to both schools for their welcome and hospitality. Thanks to Mary and Linda who help in this work.

Richmond Avenue School

Louise is a Governor at Richmond Avenue and takes assemblies regularly as well as taking an interest in many aspects of school life. We also see the children at Christmas for our Nativity Play when they sing and play their ukuleles. They also often visit St Andrew's to have a look around. Mrs Debbie Hughes has been appointed as Head Teacher and is delighted to encourage our links with the school. She has recently set about teaching the children The Lord's Prayer and they now say it with gusto!

It is good to know that members of our church community serve on the Governing Board of a number of local schools and through the PTA etc. Do pray for their contribution to the lives of many in our local area. We also pray for church members who work in schools for the important service they offer to our wider community.

Connect: Youth Group

Last year we welcomed Bishop John to Connect and the young people grilled him with a series of excellent questions. A small group enjoyed a weekend away, at home...in St Peter's and a good time was had by all. We miss Amy and Matt very much but have kept going with a really good group of young people. Thank you to Sandra, Debs, John, Christine, Lisa, Steve, Tom, Andy and anyone else I've forgotten (sorry!) for all their hard work. We have also enjoyed welcoming Mark Tiddy the Bradwell Area Youth Adviser, and Dan Crook who leads the youth work at Thorpe Bay Methodist Church.

Local Care Homes and assisted living

We are happy that our contact with local homes continues to thrive.

We regularly hold services at Autumn Cottage, Maplin House and Biffins. The monthly ecumenical service continues at Kathryn Court and we are grateful for Carole and Heather for representing us. The residents of Ford House have continued to enjoy a time of Bible study and prayer about twice each month. Sadly the residents who attended church have all now moved away.

A number of our church members are unable to attend church regularly and we are so grateful to all those who take Holy Communion to them and visit them at home. We miss Tracey Harvey who was most diligent in this ministry but thank you to Carole, Anita and Keith, Mary and Janet for your help in this. It may be that you would be willing to join them in their visits to help maintain our links with church members who can no longer attend church.

Ordained Ministry

In June we said good bye to Tracey and David Harvey as Tracey is now ordained and serving as a curate in Coggeshall. She made a great contribution to our parish in the time she spent with us and we continue to pray for her as she prepares to be ordained priest later this year.

Amy Hughes was recommended for training as a priest in May and is now at St Mellitus College in London and St Stephen's, Prittlewell for her training. She was married to Matt in September in a joyful and memorable afternoon. We are grateful to her for her contribution to our church life.

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Link Missionaries

We continue to support financially and prayerfully the ministries of Ann-Marie Wilson and Geoff Baines. Ann-Marie researches, educates and campaigns to end the practice of FGM. She has also been diagnosed with myeloma and so we pray for healing as well as blessing in her work. Geoff is doing great work in Guatemala with Latin Link and it was great to hear from him in April last year as he spoke about his work when he was home.

Pilgrim Group

We regularly offer **I turn to Christ**, a 6 week course for new church members and for those seeking faith. A small but steady number attend. Another Pilgrim Group studied the Ten Commandments in early 2017 and we have been using this material during Lent at our Wednesday morning services.

Lent Groups

This year we slightly changed our format. On Tuesday mornings we have met and brought along special hymns, Bible verses and prayers which help us in our spiritual lives. Each week has been different and very uplifting.

On Wednesday evenings we have gathered at St Peter's to listen to a wide range of speakers as they have told us about their life, work and faith. It has been a real joy to welcome members of St Mary's and Holy Trinity. Disappointingly members of our parish have missed out by not attending. Our horizons have been broadened and it's been a great blessing.

Our monthly **Bible study groups** continue to meet and look at a range of biblical passages and subjects. Times of meetings are published in the Magazine and weekly news sheet. Do come along if you are interested in learning more. From April for 6 months we will use the Pilgrim booklet and learn more about the Eucharist (Holy Communion).

Christian Education

We held a series of teaching sessions for adults on Saturday mornings with other local clergy in 2016. They were both enjoyable and stimulating.

Certificate in Christian Studies

The Diocese offers this 2 year course which starts in September each year. Do ask for information or look at the Diocese of Chelmsford website.

None of us is too old or too clever to learn new things and it's a pity to waste the many and varied opportunities available to us to grow in our faith and understanding.

Memorial Services

We have continued to hold 2 Memorial services at St Andrew's this year. The service at Christmas time, held in co-operation with Stibbards funeral directors, has been particularly well attended. We specifically invite families we have met through funerals but all are welcome. Louise takes about 30 funerals each year and we also have about 15-20 interments of ashes so we have a significant amount of contact with bereaved families.

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Weddings and Baptisms

We had 18 weddings in the parish in 2016 which was the most we have had for many years. Fewer have been booked for 2017 but inquiries are still coming in.

Wedding couples are all invited to a preparation session. Although take-up of this is modest it is still worth providing. This year, as last, we held a morning session in conjunction with Tom Lilley, the Vicar at Holy Trinity, Southchurch and it was excellent. Sadly Tom is moving to school chaplaincy in the north of England so we will miss his ministry.

15-25 baptisms each year seems to be normal for us. These mostly take place at St Andrew's but not always.

Families receive a monthly email reminding them that Messy Church is on and informing them of other activities they may be interested in. If you don't receive an email and you think you should do, please let us know and we will add you to the list!

It's always a challenge to help families start coming to church and make it part of their weekly routine. Do pray for our ministry with young families and continue to welcome them as they come to church.

Mission and Ministry Unit

As you know we are facing a steep decline in clergy numbers and a positive and creative response to this has been to work more closely with our church neighbours. To this end it has been good to share worship in the summer holidays, collaborate on marriage preparation, welcome people from other churches to our Lent Group and Tuesday morning Bible study group and also to our Wednesday Holy Communion.

Please pray regularly for our two churches but also St Mary's, North Shoebury, St Augustine's, Holy Trinity and Christ Church.

Assistant Area Dean

Louise hasn't had a huge amount to do as Assistant Area Dean this past year. One interesting duty was to help in the appointment of a priest to a church in Westcliff.

Chair of the House of Clergy

Louise continues to chair Diocesan Synod and attend (and occasionally chair) the Diocesan Standing Committee. It is a real pleasure to see the hard work and conscientious approach of those who work for us at the Diocesan Office in Chelmsford. They handle complex workloads and a lot of money on our behalf and they do so with great grace and wisdom.

It was great privilege for Louise to be asked to be an Honourary Canon at Chelmsford Cathedral. She will be installed on 30th April.

Bradwell Area

We continue to pray for Bishop John Wraw, Bishop of Bradwell. He has now written to us and explained that he is dying. We are very sad and hold him, his wife Gillian and all their family in our prayers.

The Archdeacon of Southend, Mina Smallman, was unfortunately unwell for much of her time in office. She has now retired and Venerable Mike Lodge is our new Archdeacon.

Reverend Louise Williams

Parish of St Andrew's and St Peter's, South Shoebury

Gift Aid Report

In the 2016 financial year 58 individuals (including special pew envelope contributors) made contributions to St Andrew's and St. Peter's Churches under Gift Aid totalling £26,383.63 (the corresponding 2015 figures were 56 and £23,167.60). This enabled us to reclaim from HM Revenue & Customs £6,595.94 plus interest of £3.89 totalling £6,599.83. I would encourage anybody who is a taxpayer and contributes regularly to the Churches and who currently does not Gift Aid their giving to speak to Simon so he can help you to help us obtain this valuable bonus from HM Revenue & Customs.

We also claim an additional form of Gift Aid refund on small cash donations. This runs according to tax years rather than our financial year and although the final figure for the year ended 5th April 2017 is not yet known we will obtain an additional refund from HM Revenue & Customs in the likely amount of around £1,750.00.

However, in order for you to Gift Aid to the Churches it is necessary for you to pay at least as much income tax as the refunds available on all your Gift Aided donations to charity. If you think it possible you will not be a taxpayer in tax year 2017/18 and you give under Gift Aid, it is important you tell Simon as soon as possible

Brian Slater
Gift Aid Secretary

St Andrew's and St Peter's Choir

We have a singing group that occasionally comes together across both congregations. Over the past year this group has only performed in a limited way due to, among other reasons, a lack of people available. If you would like to be part of the singing group this year, please speak to Sandra or me. We would love to see you! Don't worry if you can't read music – as long as you can keep to a tune and, more importantly, can sing with oodles of enthusiasm, you will be very welcome!

The same goes for music in our services week by week. As you know, since Amy left us, we are very limited in organists/keyboardists/pianists: if I am away, there is no one to step in. So, if you have any musical talent that you could offer, please speak to me. Thank you.

Andy Clipsham

Messy Church

Messy Church has changed from the 3rd Sunday of the month to the first Sunday of the month. The time has remained the same; we meet at 4pm at St Peter's. It's for children of all ages and their carers.

This month was a one off special to enable us to have a messy Easter. We met at 3pm there were 10 children and 9 adults we had a lovely time. We made chocolate nests, Easter garden and different crafts. We went into church for Easter story, singing, prayers, then back into the hall for tea and to finish off, an Easter egg hunt. Thank you to all those involved who give up their time each month.

Mary Fane

Parish of St Andrew's and St Peter's, South Shoebury

Pathfinders

We are pleased that our Pathfinder group has continued to grow over the last year. We now have a group of children who attend regularly. The children come from a mixed background and the majority of them do not attend church regularly, so this makes their experience at Pathfinders even more meaningful.

We have 2 boys (aged 9) and 6 girls (ages ranging from 7 – 11) who attend every week. We also have 2 other girls who come when they can.

We have found that the children really enjoy crafts so we try to include lots of creative activities. We also discovered that many of the children have little experience of cooking so we have started to include cooking in our provision too.

The children always like to start by telling us about their best and worst experiences over the week. It has been lovely to see that they are starting to take a real interest in each other's "news" and really caring for each other. Of course, we always ensure we have a religious focus, taking our ideas from the Bible, key dates and interests identified by the children themselves.

Debbie Oakley

Parish Magazine

We have reached the end of an era as June and Brian Slater are moving to Somerset to be closer to their family. June has been our magazine editor for many years and we do want to thank her so much for all her hard work. Our magazine is eagerly awaited every month and has a wide readership. So, thank you, June and Brian for all you have done for us and we pray you will be very happy in your new home.

Simon Goodall has taken on the role of editor (for now) and we thank him for this. The new, coloured photo front and back pages have been well received and we felt that it was about time to increase the price.

Thank you to all who contribute to and distribute our magazine. Keep up the good work!

Reverend Louise Williams

5th Sunday Lunches

These take place at St Peter's and are well supported and greatly appreciated by the 20-30 people who attend. The next lunch however takes place in St Andrew's Hall at 12.30pm on 30th April, after the APCM.

Parish of St Andrew's and St Peter's, South Shoebury

Treasurer's Report

Attached to this report are the following pages.

Financial Statement for the year ending 31 December 2016

This report shows the position of each of the accounts between which the PCC split the money received and spent by the Parish. It compares the position of each account with its position at the end of 2015 and shows the total income and expenditure over the past 12 months. It also shows the balances in the various bank and deposit accounts, the amount we are owed and the amount we owe others. It is essential that the value recorded in the accounts is the same as the value in the bank.

General Account Summary 2016

The General Account is the one through which the PCC carries out the majority of its day-to-day business. The income and is broken down by its various sources and the expenditure is broken down into its major categories.

Summary of Assets and Liabilities

This summary shows how the money we have in our various bank accounts, together with our liabilities (which are almost exclusively cheques that have been written before the end of the year but not presented by the 31st December), add up to give the total end of year balance across all accounts. This summary also details our accounting practices and notes that the parish owns the parish house.

Independent Examiner's Report for the year ended 31 December 2016

This is the evidence the Diocese and the Charity Commissioners require to confirm that the treasurer is representing the parish's financial position completely and honestly. After the PCC have approved the accounts put forward by the treasurer, Mr Silk spends a number of weeks going through them and looking for any anomalies, indicators of fraud, mistakes or bad practice. He draws the PCC's attention to any of these that he finds. If he is satisfied that there is nothing within the accounts that suggest they are not correct, he will sign the report.

As treasurer, I would draw your attention to the following.

2016 was another positive year for the parish finances. As has been the case in previous years, we have been blessed by our ability to use the parish house as a source of income, although we are all conscious that it's prime duty should be as a house for a curate, or at least somebody to help our Rector. We cannot expect it indefinitely to remain a source of income. In 2016, it contributed about £7,000 to our overall funds, which themselves rose during the year by £5,000. So, without renting the Parish House, we would be £2,000 in the red, instead of £7,000 in the black. Towards the end of 2016, we took on a new tenant in the parish house and I expect that the income in 2017 will be a fair bit higher than it was in 2016.

Legacies have also proven to be a valuable component of our income, totalling £13,500 during 2016, thanks to the generosity of parishioners no longer worshipping with us, but now in Heaven.

The Parish Share remains our single most significant outgoing, at £47,000. This will fall slightly in 2017 due to a change in the way it is calculated by the Diocese.

The refurbishment of St Andrew's Church Hall and other work done at St Peter's Hall have this year resulted in the halls costing more to keep running than they have brought in through rental income. However, we are hopeful that the investment now will result in many years uninterrupted service from the halls.

I will be giving a slightly more detailed breakdown at the APCM and will be happy afterwards to answer any questions you may have on the parish accounts.

Jeremy Shallis
Honorary Treasurer

Parish of St Andrew's and St Peter's, South Shoebury

Parish of St Andrew with St Peter, South Shoebury
Financial Statement for year ending 31 Dec 2016
Summary of Accounts

	31-Dec-2015	Inward	Outward	31-Dec-2016
General Account	£67,100.68	£91,405.02	(£91,648.79)	£66,856.91
Magazine	£1,832.37	£1,055.25	(£1,365.00)	£1,522.62
Churchyard	£900.39	£762.00	(£4,559.66)	(£2,897.27)
Missionary Grant Account	£3,803.43	£4,328.35		£8,131.78
Restoration: St. Andrew	£14,652.93	£92.79	(£2,070.54)	£12,675.18
Restoration: St. Peter	£282.57			£282.57
Restoration: Joint	£327.12	£27.40		£354.52
Parish House	£37,979.25	£10,351.30	(£3,004.00)	£45,326.55
Total account balances	£126,878.74	£108,022.11	(£102,647.99)	£132,252.86
				£132,385.97
Directed Giving (non-discretionary)	£0.06	£321.05	(£188.00)	£133.11
Total balances (incl non-discretionary funds)	£126,878.80	£108,343.16	(£102,835.99)	

TOTAL BALANCE IS REPRESENTED BY:

	31-Dec-2015	31-Dec-2016
<i>Balances & investments</i>		
Royal Bank of Scotland Current Account	£533.22	£516.85
Royal Bank of Scotland High Interest Account	£32,653.99	£32,418.36
Barclays Current Account	£35,767.39	£37,349.61
Central Diocesan Board of Finance Deposit	£65,000.00	£65,000.00
Cash in hand		£7.00
<i>Credits to current accounts not processed at 31-Dec</i>	£3,050.30	£2,936.32
<i>Cheques issued but not presented at 31-Dec</i>	(£9,740.10)	(£5,263.17)
<i>Pre-payments received</i>	(£386.00)	(£579.00)
Total cash & investments	£126,878.80	£132,385.97

Parish of St Andrew's and St Peter's, South Shoebury

PARISH OF ST. ANDREW WITH ST. PETER, SOUTH SHOEBURY

GENERAL ACCOUNT SUMMARY 2016

St. A	St. P	Total 2015	GENERAL ACCOUNT - INCOME	St. A	St. P	Total 2016	Change
		£22,783.80	Tax efficient giving (Gift Aided)			£22,519.53	-1%
		£9,028.64	Tax refund on tax efficient giving			£7,046.76	-22%
		£3,875.85	Weekly/Sunday giving			£2,739.70	-29%
		£10,639.49	Other collections			£10,977.55	+3%
		£46,327.78	Sunday Giving			£43,283.54	-7%
		£5,129.68	Sales, events etc.			£2,918.54	-43%
		£3,660.17	Discretionary gifts & donations received			£15,039.24	+311%
		£9,698.00	Fees			£12,099.90	+25%
		£338.85	Interest received			£281.23	-17%
£10,665.70	£8,646.00	£19,311.70	Income from the halls	£7,304.50	£9,264.00	£16,568.50	-14%
		£215.00	Youth group			£125.07	
		£38,353.40	Other Income			£1,089.00	+407%
		£84,681.18	TOTAL INCOME			£91,405.02	+8%
St. A	St. P		GENERAL ACCOUNT - EXPENDITURE	St. A	St. P		Change
		£2,921.94	Ministry			£1,612.38	-45%
£3,421.11	£1,466.48	£4,887.59	Heat, light & insurance	£3,493.17	£1,193.83	£4,687.00	-4%
£1,936.81	£3,384.82	£5,321.63	Other costs	£1,769.63	£6,903.43	£8,673.06	+63%
		£334.10	Youth group				-
		£563.52	Upkeep of services			£1,386.00	+146%
		£11,106.84	Churches & Services			£14,746.06	+33%
£4,814.49	£13,492.44	£18,306.93	Halls	£15,080.65	£6,041.87	£21,122.52	+15%
		£4,632.78	Transfer to Missionary Grant Account			£4,328.35	-7%
		£1,298.00	Transfer to Churchyard			£292.50	-77%
		£47,062.32	Parish Share			£47,062.32	
		£415.00	Discretionary donations			£440.00	+6%
		£1,012.32	Sundry expenses			£2,044.66	+102%
		£72,727.35	Other expenses			£75,290.35	+4%
		£86,756.13	TOTAL EXPENDITURE			£91,648.79	+6%
2015	DEFICIT	(£2,074.95)	GENERAL ACCOUNT	2016	DEFICIT	(£243.77)	

Parish of St Andrew's and St Peter's, South Shoebury

Parish of St Andrew with St Peter, South Shoebury Financial Statement for year ending 31 Dec 2016 Summary of Assets & Liabilities

	31-Dec-2016	31-Dec-2015
Assets		
Cash Accounts		
Royal Bank of Scotland current account	516.85	533.22
Royal Bank of Scotland deposit account	32,418.36	32,653.99
Barclays Bank current account	37,349.61	35,767.39
CDBF deposit account	65,000.00	65,000.00
	<hr/>	<hr/>
Total Bank Current & Deposit Accounts	135,284.82	133,954.60
Other Cash Assets		
Income received but not cleared	2,936.32	3,050.30
	<hr/>	<hr/>
Total Assets	138,221.14	137,004.90
Liabilities		
Cheques issued but not presented	(5,263.17)	(9,740.10)
Pre-payments received	(579.00)	(386.00)
Total Liabilities	<hr/> (5,842.17) <hr/>	<hr/> (10,126.10) <hr/>
Net Cash Assets	<hr/> 132,378.97 <hr/>	<hr/> 126,878.80 <hr/>
Assets retained for the Church's use:		
Parish House, 56 Wakering Ave, Freehold purchase price 1985	40,000.00	40,000.00

Reserves Policy

Based on the March 2016 CPI (0.5%) and RPI (1.6%) indices, published by the Office for National Statistics, the Working Capital requirement increased from £13,730 to £14,019 and the Capital Reserves requirement rose from £119,907 to £121,825. This led to a reserve threshold of £135,844. This threshold has not been exceeded.

Notes

- 1 The financial statement of the PCC has been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts & Payments basis.
- 2 The following assets are recognised but not necessarily valued in the Statement of Assets & Liabilities: Moveable church furnishings held by the Churchwardens on special trust for the PCC and which require a faculty for their disposal.
- 3 The expenses paid to clergy may include a small immaterial proportion which relates to their function as PCC members. No other payments were made to PCC members.

Parish of St Andrew's and St Peter's, South Shoebury

Independent examiner's report to the PCC Of St Andrew with St Peter, South Shoebury

I report on the accounts of the PCC for the year ended 31 December 2016, to which this report is attached.

Respective responsibilities of the PCC and the examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an Independent examination is needed.

It is my responsibility to



Examine the accounts under section 145 of the 2011 Act;



Follow procedures laid down in the general directions given by the Charity Commissioners section 145 of the 2011 Act; and



State whether particular matters have come to my attention.

Basis of Independent Examiners Statement.

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with s. 130 of the 2011 Act; or
 - to prepare accounts, which accord with these accounting records have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(Signed)

Mr Christopher Silk

41 Clieveden Road, Thorpe Bay

Parish of St Andrew's and St Peter's, South Shoebury

April 2017

Minutes of the Annual Parochial Church Meeting held on Sunday 24th April 2016 at St Andrew's Church Hall

Approximately 26 members of the Electoral Roll were present

VESTRY MEETING:

1. Prayer and Welcome

Louise welcomed everyone to the meeting, opened with a bible reading and prayer and outlined the programme for the evening.

2. Election of Church Wardens

Louise formally thanked Mary Fane and Simon Goodall for their work as Church Wardens over the past year; they have both agreed to stand again and were duly elected. A token of thanks was presented to each of them.

Keith Barham congratulated Mary and Simon on their hard work and the good job they had done over the past year.

This concluded the Vestry Meeting and there was a short break for refreshments.

ANNUAL PAROCHIAL CHURCH MEETING:

1. Prayer and Welcome

Louise welcomed everyone back.

2. Questions and comments on the reports submitted

Louise confirmed that the APCM Report had been available for the past week.

Electoral Roll: The roll has increased since last year. No questions, report accepted.

There were no questions on any of the reports submitted and all reports were accepted.

Louise thanked all contributors.

3. Treasurer's Report

Jeremy highlighted the key points relating to the finances:

- i) RBS saga coming to an end!
- ii) Thanks to the Churchwardens for their accounting
- iii) Tax efficient giving down 11%
- iv) Tax refund up 20%

Parish of St Andrew's and St Peter's, South Shoebury

- v) Thanks to Brian Slater for his work on the tax refund
- vi) Fees up 13%
- vii) Income from halls down 6% but expenses on halls has increased
- viii) Events – Jeremy gave a summary of the monies made at various events
- ix) Ministry expenditure up by 55%
- x) Explained what “other costs” were – all one-off costs
- xi) Missionary giving:
 - a. £1,100 to Church Missionary Society
 - b. £1,100 to Missionary Aviation Society
 - c. £550 to Essex Clergy charity
 - d. £700 to HARP
 - e. £550 to Share
 - f. £400 to Macmillan
 - g. £400 to Cancer Research
 - h. £400 to Bible Society
 - i. £248 to DEC (Nepal relief)
 - j. £1,000 to Latin Link
- xii) General account has over £3,000
- xiii) Parish House tenant not quite up to date with rent - thanks to Michael Dedman for liaising with Apple on this
- xiv) Independent Examiner approved figures

Jeremy proposed that the accounts be accepted – this was agreed by the APCM.

Louise thanked Jeremy for his hard work on the finances.

There were no further questions.

4. Elections

a. Deanery Synod Representatives

No elections as all members have a further year to serve.

b. Election of PCC Members

Nominations from the floor for PCC members were received as follows:

Ted Lester - nominated by Tracey Harvey, seconded by Mary Fane

These three duly elected alongside the following as Members of the PCC:

Sandra Baines, Keith Barham, Geraldine Hansford, Amy Hughes, Karen Hughes, Maureen Pottinger, Janet Rose, Jeremy Shallis, Brian Slater.

Ex-officio Members are Louise Williams, Andy Clipsham, Keith Barham, Connie Brown and Heather Bush (Deanery Synod Representatives), Mary Fane and Simon Goodall (Church Wardens).

Tracey Harvey stepped down from PCC as she is moving out of the area.

Julie Hardy stepped down as PCC Secretary.

Geoff Price will take on the role of Minutes Secretary to the PCC

Parish of St Andrew's and St Peter's, South Shoebury

c. Appointment of Sidespeople

The following Sidespeople were appointed for both Churches:

St Andrews: Jeremy Shallis, Brian Slater, Malcolm Bridgeman, Diane Bridgeman, Perry Hinton, Jean Hinton, Keith Barham, Ted Lester, Ann Lester, Vic Andrews, Carol Akenkide, Geoff Price, Margaret Mundy, Heather Bush

St Peter's: Betty Owen, Nick Oliver, Janet Rose, Doreen Penlington, Karen Hughes, Dee Brooks

d. Appointment of Independent Examiner for the next APCM

Mr Christopher Silk was re-appointed as the Independent Examiner. Jeremy Shallis was asked to convey the thanks and gratitude of the PCC to Mr Silk for his hard work.

5. Presentation by Geoff Baines

6. Any Other Business

- Simon Goodall confirmed that St Andrew's Spring Fair will be held at 2pm on Saturday 4th July – theme "seaside extravaganza". Lots of attractions and a whole new look. The church will also be open and afternoon teas will be served. He appealed for the loan of nice china to serve the teas. Posters and flyers will go to schools.

7. Rector's Address:

The reports we have received indicate the very positive year we have had. An increase in church members, a confirmation service, much progress with our buildings, the establishment of a thriving youth group and all sorts of activities which have given us chance to welcome neighbours and friends to our events.

As we look ahead we notice a few changes in our social activities. It was time to try some new things, to draw on the skills of new people and different people. And the diary isn't full so, if you have an idea or would like to plan an event or activity, come and have a word.

The other changes are perhaps a little more daunting. Tracey will move on next month (and do come to her farewell lunch at the end of May) and it seems unlikely that we will have the volunteers to continue to run the Toddler Group...unless you feel you could keep that going. Amy attends a selection panel next month. If she is recommended to train as a priest, she will also have to move on. Which will have implications for our youth group and our musical provision. (Thankfully, Andy is ready and willing to keep on playing)

It is possible that a student may be available to help us but we are likely to have to make a financial contribution to that. How importantly do we value our work with children and young people? Will we be willing to support that work both in financial but also practical ways by offering to help?

Parish of St Andrew's and St Peter's, South Shoebury

These are significant challenges and ones that we must pray hard about and, I hope, also be prepared to help with.

The coming year will see continued and increasing closeness between our churches in this area. As clergy numbers decrease the expectation is that colleagues will not be replaced. St Mary's Vicar left last year. They have an interim minister...for one year. After that, we don't know how things will work. The point is that we must work together more. And right now, our Archdeacon is off sick and Bishop John is not well.

But I'm not telling you that to make us miserable. Just to give some idea of what we face. And we face it with a big God who has limitless resources and who invites us to share in his work.

It seems to me, that the thing we must do this year, above anything else, is to be committed to pray for God's work in this area. To pray for our young people. To pray for our neighbouring churches. To pray for new Christians. To pray for people who lack the confidence to come and help. To pray that God's work won't just struggle along, but that it will grow and thrive.

But for that to happen we have to commit to prayer. And this is where we need everyone and especially those whose legs don't carry them very far or fast. Those who wonder what they can do as they're not as young as they once were. It seems to me that the key to this is that those who have any time at all, commit to pray for this parish. Every day, every week, every month. Prayer changes us and it makes all the difference to God. As a church community, we need to be united and faithful in prayer.

So, please, pray for God to show us how we continue the work with children and young people. Ask God to provide and ask yourself how you can get involved. Pray for new life and new people, new faith and new strength.

And keep going, even when it's hard work and you don't feel as though we are getting anywhere. God answers prayer. Two years ago, we were relieved if we had 20 people at St Peter's on a Sunday. So, we prayed. This morning I was a bit disappointed as there were only 33 adults there. God answers prayer but we need everyone to share in that work. So please do and, who knows what we will be able to report back on this time next year!

ADDITIONAL ITEM:

Mary Fane gave a short address to express the Parish's appreciation of and thanks to Louise for her hard work and dedication. It was a privilege and a pleasure to have her as Rector.

8. Closing Prayer

There being no other business, the meeting ended in prayer and was closed at 7.50pm